

## BUDGET NARRATIVE

Explain and justify all requested budget items/costs. Demonstrate a clear connection between costs and the proposed project activities. Describe resources you used to develop cost estimates for your project.

### Match and other partner contributions

Identify the cash and in-kind contributions that you, a partner, or other entity contribute to the project and describe how the contributions directly and substantively benefit completion of the project. For in-kind match, include the source, the amount, and the valuation methodology used to arrive at the total.

### Sample Project Budgets

The following Planning and Development and Construction Grant budgets and cost estimates are for example purposes only. Not all project categories listed may apply to your project, or your project may have additional costs not listed in the examples. Your budget should be a detailed cost estimate reflecting the needs of your specific project.

While your project budget format and content may differ, it is required to use the following general budget categories (if applicable):

- Professional Services
- Construction Costs
- Equipment
- Supplies

### Sample project budget – **Planning and Development Grants**

Item #	Description	Unit Price	Extension
<b>Professional Services</b>			<b>\$186,336.95</b>
1.	Basic Engineering Fee	\$35,086.50	
2.	Plans and Specifications	\$122,500.45	
3.	Survey	\$4,000.00	
4.	Market/Feasibility Study	\$6,250.00	
5.	Environmental Assessment	\$5,000.00	
6.	Cultural Assessment	\$4,000.00	
7.	Permits	\$5,500.00	
8.	Lead Management Plan	\$7,000.00	
<b>Total Project:</b>			<b>\$186,336.95</b>
<b>Federal Share (90%):</b>			<b>\$167,703.25</b>
<b>Sponsor Share (10%):</b>			<b>\$18,633.70</b>

### Sample project budget – **Construction Grants**

(see next page)

Item #	Description	Unit Price	Extension
	<b>Construction--Site Work</b>		<b>\$265,500.00</b>
1	Site Preparation	\$30,000.00	
2	Underground Utilities	\$48,000.00	
3	Paving	\$52,500.00	
4	Landscaping/Irrigation	\$15,000.00	
5	Striping	\$30,000.00	
6	Site Concrete	\$45,000.00	
7	Debris/Waste Removal	\$45,000.00	
	<b>Construction--Structural</b>		<b>\$890,500.00</b>
1	Structural Concrete	\$31,500.00	
2	Masonry/Stone	\$18,000.00	
3	Structural Steel	\$67,500.00	
4	Rough Carpentry/Lumber	\$48,000.00	
5	Millwork/Cabinetry	\$51,000.00	
6	Roofing	\$51,000.00	
7	Windows and Siding	\$61,500.00	
8	Doors and Hardware	\$34,500.00	
9	Insulation and Drywall	\$84,000.00	
10	Flooring	\$30,000.00	
11	Painting	\$36,000.00	
12	HVAC (general)	\$43,500.00	
13	Range Ballistic Deflectors	\$60,000.00	
14	Range Sound Dampening	\$63,000.00	
15	Shooting Stalls/Bays	\$75,000.00	
16	Fire Alarm/Suppression	\$18,000.00	
17	Plumbing	\$31,500.00	
18	Electrical	\$55,000.00	
19	Security System	\$31,500.00	
	<b>Equipment</b>		<b>\$775,000.00</b>
1	Target Retrieval System	\$225,000.00	
2	Range HVAC/Filtration system	\$350,000.00	
3	Bullet Trap	\$200,000.00	
	<b>Construction--Project Management</b>		<b>\$216,200.00</b>
1	Contractor Fees	\$216,200.00	
	<b>Total Project:</b>		<b>\$2,147,200.00</b>
	<b>Federal Share (70%):</b>		<b>\$1,500,000.00</b>
	<b>Sponsor Share (30%):</b>		<b>\$647,200.00</b>